



## Cause Analysis Process Overview for Senior Leaders and Managers

*Note – This course can be tailored to meet the client's specific needs for manager education*

### **Objective:**

Our 4-hour overview session equips Senior Leaders and Managers to understand and fulfill their key role in ensuring effective analyses are completed and optimal corrective action plans are implemented following incidents.

### **Content:**

Topics include:

- How and Why incidents occur, including the dominant role organizational issues play in driving human behaviors and equipment failures that produce incidents
- Roles and responsibilities associated with cause analysis processes (Senior Leaders, Line Management, Issue Manager, Team Leader, Team Member)
- Overview of cause analysis processes and tools (covers both Root Cause Analysis for Major Incidents & Limited Scope Cause Analysis for Minor Incidents)
- Approaches for determining an incident's broader ramifications (Extent of Condition & Extent of Cause)
- Methods and tools for identifying corrective action plans capable of permanently reducing the risk of incident recurrence to acceptable levels (cost-effective surgical strikes, as opposed to inefficient shotgun approaches that attempt to address everything)
- Critical-to-quality elements that approval authorities should look for when assessing cause analysis report adequacy
- Validating the effectiveness of corrective action plans, once implemented

**Duration and Delivery Format:** 4 hours – Classroom